

## APPENDIX B

### EDUCATIONAL DISPLAY - POSTER GUIDELINES

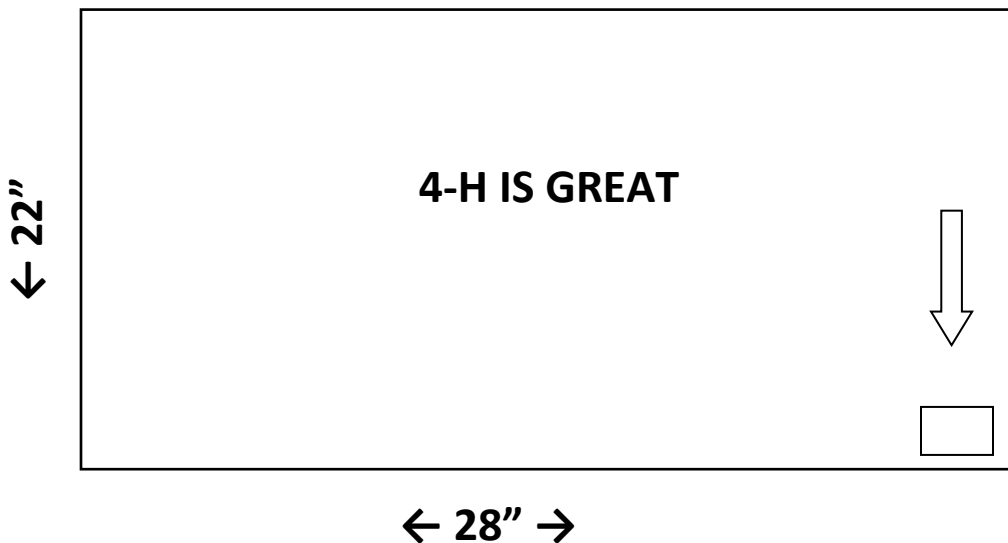
The Poster Guidelines are intended to ensure that all posters:

- can be properly displayed on the poster racks at fair; if they are not stiff backed, they fall to the ground.
- present a uniform and attractive display for the public, highlighting the unique knowledge of each participant.
- are awarded the correct ribbons by volunteers who must find each participant's poster for each project.

1. All posters **MUST** be stiff backed. You can either buy corrugated poster board or foam core to make your poster or you can make regular poster board stiff by gluing your completed poster on foam core or heavy cardboard following the steps below.

Follow these steps:

- a. Make your horizontal poster on poster board.
  - b. Cut the backing with a maximum of 3/8" thickness, the exact size of your poster.
  - c. Put glue on the backing and then place the completed poster on the glued board. (The poster & cardboard will become one object.)
  - d. Be sure to glue close to the ends so the poster doesn't come loose.
  - e. Let completed poster dry overnight.
2. All 4-H posters should be made **horizontally** on regular sized poster board (approximately 22" x 28"). Poster board may be any color. If the poster is not horizontal it must be placed in the club booth and not on the poster racks.



3. A name label **MUST** be on the lower right-hand corner of the poster. It should include the participant's first name and last initial, the project name, the participant's 4-H age and 4-H Club name.
4. All text **MUST** be in the participant's own words!
5. Text on the poster should be typed unless special lettering is being used and/or the text is very neatly presented.
6. It is strongly recommended that all posters be laminated or covered with clear plastic or clear contact paper. Covering the poster keeps everything on the poster in place and keeps the poster neat and clean.